

Tenant Scrutiny Board – Recruitment

Notes on a meeting to discuss recruitment held on 3 March 2015

Present: John Gittos – TSB Chair
Jackie Worthington – TSB Board Member
Sharon Guy – Housing Manager
Peter Marrington – Scrutiny Support Unit

Introduction

The Tenant Scrutiny Board (TSB) at its meeting on 18 February agreed that John Gittos and Jackie Worthington meet with relevant officers to discuss future recruitment practices/processes to the TSB.

Current membership

It was agreed that Peter Marrington would write to those TSB members whose attendance record was poor in order to ascertain their intentions regarding future attendance. It had been agreed at the TSB meeting of 18 December 2014 that an attendance protocol would be drawn up and agreed.

Action: Peter Marrington

Recruitment Objective

It was agreed that the objective of any recruitment exercise was to achieve a TSB with a membership of no greater than 15, representing the diversity of tenants and leaseholders in Leeds.

Current initiatives to encourage recruitment

Sharon Guy reported on the activities currently underway in housing to advertise and attract potential TSB members. This included targeting those who had expressed an interest in tenant involvement via the STAR survey. The use of the recently agreed flyer and articles in the tenant's newsletter.

These activities were in addition to the individual recruitment activities of TSB members.

It was agreed that it was important that recruitment attracted people who had not previously had involvement in tenant activities, in order to inject new ideas and faces. It was also agreed that panel members should be reflective of the Leeds population.

Action: Sharon Guy

Recruitment Panel

It was agreed that a recruitment panel consisting of the TSB Chair, a TSB Board Member (drawn from a pool of Board members) and one officer support would be established as and when needed.

The recruitment panel will appoint to the Board using agreed criteria (To be agreed by the full TSB). Suggested criteria included, age, ethnicity, skills, location

Action: Chair and full TSB

Recruitment Timetable

In the period March and April, those persons identified as being interested in joining the TSB (Identified through the activities described above) would be invited to meet with the recruitment panel. The numbers recruited following this interview would depend on;

- a) Those meeting the selection criteria
- b) The numbers required to reach a membership of 15

Board membership would be for 3 years.

Action: Recruitment panel.